



MAIN STREET
REALTY

MAINTENANCE SUPERVISOR

Main Street Realty is looking for a motivated and customer focused individual who is ready to lead a team in maintaining some of our beautiful historically-renovated downtown apartment communities. Our team is dedicated to preserving the important architectural character of these buildings while providing the best living environment possible for our residents.

The Maintenance Supervisor is responsible for managing the safety, appearance and maintenance of the apartment community.

Primary responsibilities include, but are not limited to, the following:

- Diagnose and perform preventative maintenance or repair on all building systems and ensure the timely completion of our residents' work orders.
- Inspect and coordinate all work necessary to make apartments ready for our newest residents.
- Manage the responsibilities and performance of the community's Porter(s) and, if applicable, Maintenance Technicians.

Qualifications: 2-3 years' experience in a general maintenance position, experience in apartment maintenance and previous supervisory experience preferred. A successful candidate will have HVAC/CFC certification and the ability to work with plumbing, electrical, HVAC, drywall/painting and appliance repairs. Must have your own basic tools.

We offer a competitive salary, health insurance, dental insurance, life insurance, long term disability, and a 401K plan. Our company maintains a drug free workplace and is an equal opportunity employer (EOE) of individuals with disabilities and protected veterans.